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Space Conservation Growing Trend in Municipal Water Districts

As the cost of office space continues to skyrocket, water district office managers are looking for ways to conserve floor space. This trend has caused a recent increase in sales of Easifile document storage systems into water district offices nationwide. “We have seen sales nearly double over the past year,” says Brad Barrett, president of the Irvine, California-based storage and filing systems company.

“Most filing and storage systems found in office supply stores are designed for letter or legal-size documents,” says Barrett. The large drawings, maps and charts required by

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municipal offices and water companies have been stored mainly in flat files or “pigeon holes” in the past. “However, he explains, “one Easi File Access vertical file stores the same number of documents as three, five-drawer flat files, and requires 75 percent less space. “Office Administrators and Project Managers can experience a 68 percent saving in time spent retrieving and storing drawings, as it typically takes less than 10 seconds to find and remove a document,” he adds.

“Prior to Easi File we used a crate system,” says Armando Cruz with the San Diego Water Department. “We converted to Easi File because it saved so much room and it was convenient for organizing our work. We have each drawing stored in numerical order, and can easily separate between each project. Easi File gives us the freedom to set up our own organization system,” Armando elaborated. “The primary reason we continue to use Easi File because of space savings. We would recommend the Easi File system to others, and we are actually planning on buying more files ourselves.”

Irvine Ranch Water District has used Easi File systems for over 20 years. Khalid Sultan with Irvine Ranch states, “Before we got our Easi File systems, everything was stored in flat drawers and very hard to retrieve. Filing took too much time, because if you needed

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to get to the bottom drawing you had to go through every other layout, and then it was even harder to put it back where it was. Khalid claims “Easi File saves us a lot of time, and keeps everything organized. Everything is accessible, easy to get to and protected.” Mr. Sultan says, “Easi Files are the best! I’ve never seen anything better in my 20+ years in the business.”

With additional security and document protection, reduced overhead, and savings in floor space and filing time, Easi File easily pays for itself. For information on Easi File storage and filing systems, visit on line at www.easifileusa.com or call 1-800-800-5563.



The ECONO FILE offers all the speed and convenience of vertical filing at a low cost.